



Students' Rights, Responsibilities and Code of Conduct

empower care succeed

Eastpointe Community Schools and the Board of Education recognize students' rights, responsibilities, and code of conduct (also known as the Student Code of Conduct). Listed will be the rights and responsibilities of all students in grades PreK-12 who attend Eastpointe Community Schools.

District Mission:

Eastpointe Community Schools is the heart of learning, caring, and support for our community, where we empower students to embrace learning, achieve their personal best, and develop a healthy emotional, social, and physical well-being.

District Vision:

Eastpointe Community Schools, in partnership with the community, will empower each student to become a lifelong learner who strives to be a responsible, productive, and engaged citizen.

District Motto:

Empower. Care. Succeed.

Under Michigan law, every school district must adopt a student code of conduct under the State Board of Education directive; the Eastpointe Board of Education recognizes the following: The primary intent of society in establishing public schools is to provide a learning opportunity that the students have full citizenship rights as delineated in the United States Constitution and its amendments. Citizenship rights must not be abridged, obstructed, or altered in other ways except by the due process of law.

Preamble

The District recognizes:

- A. The primary intent of society in establishing a system of public schools is to provide an opportunity for learning;
- B. An environment that fosters learning places paramount importance on the achievement of educational objectives and
- C. Educational objectives include both the mastery of academic disciplines and the responsible exercise of civic rights and responsibilities.

This Student Code of Conduct is concerned with individual rights in the context of the school community. To create and maintain an appropriate school environment, respect for the rights of others, consideration of their privileges, and cooperative citizenship shall be expected of all members of the school community. Students are expected to show respect for real and personal property, pride in their work, attain high achievement within the range of their ability, and demonstrate exemplary personal standards of courtesy, decency and honesty.

The Code of Conduct identifies standards of conduct needed to support the educational objectives of the District and to protect each student's right to a safe, orderly, and productive learning environment. While reasonable rules and regulations regarding behavior are necessary for a safe and orderly school environment, the District affirms its commitment to support the efforts of all students to manage their own behavior. Support for students may be demonstrated in a variety of ways, including the following examples:

- A. School practices and policies that promote appropriate school behavior and respectful learning environments.
- B. Communication of student behavioral expectations to parents.
- C. Communication of clearly stated expectations for student behavior to students.
- D. Teachers using effective instructional and classroom management strategies.
- E. Appropriate consequences for unacceptable behaviors.
- F. Interventions and alternatives to exclusion from school, including restorative practices, whose purpose is to prevent the recurrence of inappropriate behavior. A sampling of alternatives to exclusion is listed elsewhere in this document.
- G. Specialized, intensive and individualized interventions for students whose pattern of unacceptable behavior warrants it.

It is also the District's responsibility to respect, at all times, the rights and privileges of the students as defined in this Student Code of Conduct. In disciplining students and regulating their conduct, the District strives to assure that guidelines and consequences are appropriate and proportionate in nature, consistent with applicable law, constructive and limited to that reasonably necessary to promote the District's educational objectives.

The Student Code of Conduct also provides a clearly defined opportunity for a student who stands accused of unacceptable conduct to a fair appeal process and allow opportunity for the student's learning to continue.

The hallmark of the exercise of disciplinary authority shall be reasonableness and fairness.

Substantial effort shall be made by staff members to resolve problems through effective utilization of District resources in cooperation with the student and his or her parent or guardian.

The District strongly encourages students who witness or are otherwise made aware of potential conduct by another student that is or may be dangerous to other students or staff members to report the conduct to an administrator, staff member or other adult. While the District understands that peer pressure and a sense of loyalty make reporting the conduct of others challenging, as students mature they recognize that the protection of the safety of others is often more important than protecting a fellow student who has engaged or is about to engage in dangerous conduct.

Application and Scope of the Code

The Student Code of Conduct covers all students enrolled in the District (including during summer school), and is applicable to a student's conduct:

1. On any premises owned, leased or used by the District;
2. In a motor vehicle owned or leased by the District or being used for a school-related purpose;
3. At a school-related event, activity or function;
4. Traveling (by vehicle, on a bicycle, on foot, or any other way) to or from school or a school-related event, activity or function; and
5. In any other location, where the conduct has a sufficient connection to or with the District, District personnel or students, or District property that it adversely and significantly affects, interferes with or endangers good order or the educational environment at school, or the proper functioning of the educational process; or where application to non-school locations is expressly provided for.

The fact that the Code of Conduct applies to all students in the District does not mean that all offenses are to be handled in the same way, regardless of the age and grade level of the student. Ranges of possible

consequences for each offense are provided, and the District expects and intends that students' age and grade levels will be factors considered in determining a proper level of consequence.

Implementation of the Code

Implementing and enforcing the Code is primarily the responsibility of the principal. When used in the Code, the term "principal" is the assigned principal, an acting principal, an assistant principal, or any other individual so designated by the principal or central administration. Principals shall keep records of disciplinary action.

When the nature of an offense permits, disciplinary consequences will occur progressively, with the intent to provide guidance and counseling whenever possible. In cases of severe offense, however, it may be necessary to proceed directly to an advanced level of disciplinary action.

Removal of a Student from School Pending Investigation

The Board has determined that when an administrator deems it necessary, the administrator may temporarily remove from school a student charged with, suspected of committing, or suspected of being involved in, an infraction or incident, for a reasonable period of time (not to exceed 48 hours without permission of Superintendent or designee):

- A. to complete the investigation of an alleged infraction or incident,
- B. to defuse a situation that could become worse without such removal, or
- C. in unusual circumstances, to permit the student to be accorded due process, as defined in this policy, which shall be accorded as soon as possible thereafter, or
- D. for other reason(s) as it renders such a removal in the best interests of a particular student, a school, its students, or its staff.

Such a removal shall not constitute disciplinary action, although the infraction or incident that prompts it may conclude in disciplinary action. If the incident that has prompted removal results in discipline, the time during which the student has been removed from school shall be credited to any disciplinary time imposed.

Confidentiality of Disciplinary Records

A student's record of disciplinary action is confidential. Parents or guardians may request and receive a copy of a school record of disciplinary action about their own child. Except as required by law or State mandate, or in keeping with a parent's written request, or a student's written request if age 18 or older, a student's record of disciplinary action is not released.

Reporting Certain Offenses to Local Police

In compliance with MCL §380.1308 and the Response Guide for Reportable Incidents issued as part of the Statewide School Safety Information Policy, the District is required to report certain incidents of student

misconduct or other activity on school property to local police agencies within the limits of the Family Educational Rights and Privacy Act. The following must be reported:

1. An active violence incident.
2. An incident involving a threat of violence or serious incident that could jeopardize the safety of students and staff (such as an armed student, weapons on school property, intruder, active threat, hostage incident, gang violence, etc.).
3. A death or homicide.
4. A physical assault in which the victim alleges injury, the victim is a member of school staff, there is injury to the victim or suspect that requires medical attention, or the suspect used a weapon during the assault.
5. A drive-by shooting.
6. An arson, explosive or fire incident that could jeopardize the safety of students or staff.
7. A bomb threat.
8. A suicide attempt.
9. A threat of suicide (to the extent regarded as a genuine threat using the District's threat assessment protocol).
10. A sexual assault (criminal sexual conduct) incident.
11. A robbery or extortion.
12. A significant (over \$100 in value) larceny, or larceny motivated by hate or gang-related.
13. A trespass incident where the trespasser is asked to leave and fails to do so, where the trespasser could jeopardize the safety of students or staff.
14. An unauthorized removal of a student from school.
15. Drug or alcohol use or overdose.
16. Drug or alcohol possession or sale.
17. An incident on a school bus or at a bus stop that could jeopardize the safety of students or staff.

Building administrators have the discretion to report other types of student misconduct to local police agencies in the interests of protecting the safety of students and staff.

Police interrogation of students, if any, shall comply with Board Policy Article IV, Section 16.

Non-Discrimination

The District does not discriminate on the basis of race, color, national origin, sex, gender orientation, disability, or age in the imposition of discipline upon District students.

Considerations Before Imposition of Discipline; Restorative Practices.

In accordance with state law and Board Policy Article IV, Section 9, and except as specifically provided below, before a student may be suspended, expelled or permanently expelled, the District administrators making the disciplinary decision shall consider each of the following factors:

1. the student's age;
2. the student's disciplinary history;

3. whether the student is a student with a disability;
4. the seriousness of the violation or behavior committed by the student;
5. whether the violation or behavior committed by the student threatened the safety of any student or staff member;
6. whether restorative practices will be used to address the violation or behavior committed by the student; and
7. whether a lesser intervention would properly address the violation or behavior committed by the student.

The fact that consideration of these factors has occurred shall be documented in the record of the disciplinary decision. The Superintendent has developed an appropriate checklist to be used to document consideration of these factors.

Except as provided below, the District has discretion over whether to suspend, expel or permanently expel a pupil. In exercising this discretion, there is a rebuttable presumption that a suspension, expulsion or permanent expulsion is not justified unless the administration can demonstrate that it considered each of the factors listed above.

The obligation to consider the factors listed above shall not apply to a student being permanently expelled under state law for possessing a firearm in a weapon-free school zone.

The District shall consider using restorative practices as an alternative or in addition to suspension or expulsion of a student. If the District suspends or expels a student, the District shall consider using restorative practices in addition to suspension or expulsion. The obligation to consider restorative practices shall not apply to a mandatory expulsion for possession of a firearm in a weapon-free school zone.

“Restorative practices” means practices that emphasize repairing the harm to the victim and the school community caused by a student’s misconduct. Restorative practices shall be considered as an alternative or in addition to suspension or expulsion of a student. The Superintendent has established procedures for the use of restorative practices within the District.

OFFENSES

Listed below are offenses committed by District students that may lead to discipline, along with a range of possible penalties.

I. Offenses Against Other Students or Staff

Offenses Involving Physical Altercations Between Students.

Physical altercations between students may involve different levels of severity. This Code recognizes three such levels: “inappropriate physical behavior;” “fighting,” which is more serious; and the most serious, “physical assault.” Ordinarily, a fight will not rise to the level of a physical assault, although an act that causes or incites a fight may constitute a physical assault if it is sufficiently serious – *i.e.*, unprovoked, unanticipated, or unusually violent. Physical altercations that are not serious enough to be classified as a physical assault will generally be classified as “fighting” or “inappropriate physical behavior.”

Inappropriate Physical Behavior: A student shall not engage in roughhousing, shoving, hitting, slapping and other inappropriate physical behavior that does not rise to the level of “fighting” or “physical assault.”

Consequence: Administrative alternatives through suspension.

Fighting: A student shall not engage in hostile physical contact with another individual, or inciting or prompting others to fight.

Consequence: Suspension through expulsion.

Physical Assault: A student shall not intentionally cause or attempt to cause physical harm to another through force or violence.

Consequence: Suspension through permanent expulsion.

Verbal or Written Assault: A student shall not engage in conduct, either verbally or in writing, that places or is likely to place a student, staff or others in fear of imminent injury to person or property.

Consequence: Administrative alternatives through expulsion.

Hazing: A student shall not engage in the hazing of another student, regardless of whether the person being hazed, his parent or guardian, has given actual or implied consent to the hazing. “Hazing” is defined as performing any act or coercing another, including the victim, to perform any act of initiation into any class, group, or organization that causes or creates a risk of causing mental, emotional, or physical harm.

Consequence: Suspension through permanent expulsion.

Discriminatory Harassment: A student shall not intentionally engage in harassment relating to a person's sex, sexual orientation, gender identity, race, color, national origin, religion, height, weight, marital status, or disability. "Harassment" means any threatening, insulting, or dehumanizing gesture, use of technology (including social media), or written, verbal or physical conduct directed against a student or a group of students or a school employee that:

- A. places a student or school employee in reasonable fear of harm to his/her person or damage to his/her property;
- B. has the effect of substantially interfering with a student's educational performance, opportunities, or benefits, or an employee's work performance; or
- C. has the effect of substantially disrupting the orderly operation of a school.

Consequence: Administrative alternatives through expulsion.

Sexual Harassment: A student shall not intentionally engage in sexual harassment of another person. Under Board Policy Article IV, Section 12, "sexual harassment" consists of unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when

- A. submission to such conduct is made either implicitly or explicitly a term or condition of an individual's employment, or status in a class, educational program, or activity; or
- B. submission or rejection of such conduct by an individual is used as the basis for employment or educational decisions affecting such individual; or
- C. such conduct has the purpose or effect of interfering with the individual's work or educational performance; of creating an intimidating, hostile, or offensive working, and/or learning environment; or of interfering with one's ability to participate in or benefit from a class or an educational program or activity.

Consequence: Administrative alternatives through expulsion.

Bullying: A student shall not engage in conduct that violates the District's anti-bullying policy. Under Board Policy Article IV, Section 13, "bullying" means any written, verbal or physical act, or any electronic communication, including, but not limited to, cyberbullying (via social media or otherwise), that is intended or that a reasonable person would know is likely to harm one (1) or more District students, either directly or indirectly, by doing any of the following:

- A. substantially interfering with educational opportunities, benefits or programs;
- B. adversely affecting a student's ability to participate in or benefit from educational programs or activities by placing a student in reasonable fear of physical harm or by causing substantial emotional distress;

- C. having an actual and substantial detrimental effect on a student's physical or mental health; or
- D. causing substantial disruption in, or substantial interference with, the orderly operation of the school.

Consequence: Administrative alternatives through expulsion.

Threats/Intimidation: A student shall not take any action that is designed to coerce, threaten or intimidate a student or staff member, including, without limitation, a person who is participating in an investigation or proceedings conducted under the Student Code of Conduct.

Consequence: Suspension through permanent expulsion.

Coercion, Extortion, Blackmail: A student shall not commit or attempt to commit extortion, coercion or blackmail. A student shall not obtain, or attempt to obtain, money or other items of value from an unwilling person, nor shall a student by threats and/or violence, force another person to perform an act unwillingly.

Consequence: Suspension through expulsion.

Inappropriate Sexual Activity: A student shall not engage in sexual activity, whether consensual or non-consensual, which is not appropriate for students but which does not rise to the level of criminal sexual conduct.

Consequence: Suspension through expulsion.

Criminal Sexual Conduct:

- A. A student shall not engage in conduct which violates Michigan's Criminal Sexual Conduct law (MCL §§750.520b, c, d, e or g).

Consequence: Expulsion through permanent expulsion.

- B. **Regardless of location**, a student shall not engage in conduct which violates Michigan's Criminal Sexual Conduct law (MCL §§750.520b, c, d, e or g) with another student enrolled in a school in the District.

Consequence: Expulsion through permanent expulsion.

[**NOTE:** Under state law, the District **may** suspend or expel a student who **commits** criminal sexual conduct with another District student. The District **shall** suspend or expel a student who is **convicted**, by plea or adjudication, of criminal sexual conduct with another District student.]

II. Infractions Endangering Other Students and/or Staff.

Bomb Threat or Other Threats of Mass Harm: A student shall not threaten to set off a bomb or other explosive or dangerous device, or otherwise threaten the school in general by threatening to bring a weapon(s) to school in order to harm multiple students or staff members.

Consequence: Suspension through permanent expulsion.

Arson: A student shall not burn, or attempt to burn, a school building, structure or property; or intentionally set, or attempt to set, a fire on school property; or cause, or attempt to cause, an explosion on school property; or engage in conduct that violates Michigan's arson statutes.

Consequence: Suspension through permanent expulsion.

Theft: A student shall not steal, or attempt to steal, or knowingly be in the unauthorized possession of, school property or the property of another person.

Consequence: Administrative alternatives through expulsion.

Gang Activity: A student will not, by use of violence, force, coercion, threat of violence, or gang activity, cause disruption or obstruction to the educational process. Gangs are defined as organized groups of students and/or adults who engage in activities that threaten the safety of the general populace, compromise the general community order, and/or interfere with the District's education mission. Gang activity includes, but is not limited to, the following:

- Wearing or displaying any clothing, jewelry, colors, or insignia that intentionally identifies the student as a member of a gang, or otherwise symbolizes support of a gang.
- Using any word, phrase, written symbol, or gesture that intentionally identifies a student as a member of a gang, or otherwise symbolizes support of a gang.
- Gathering of two or more persons for purposes of engaging in activities or discussions promoting gangs.
- Recruiting student(s) for gangs.

Consequence: Suspension through permanent expulsion.

Fireworks, Explosives, Dangerous Substances: A student shall not possess, attempt to possess, handle or transmit any fireworks or substance that can explode, or is capable of inflicting bodily injury or cause physical discomfort to another person.

Consequence: Suspension through permanent expulsion.

Weapons: Firearms: A student shall not possess a firearm. A firearm is any weapon, including a starter gun, which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or silencer; or any destructive device, but not including an antique firearm.

Consequence: Mandatory permanent expulsion, pursuant to state law.

Weapons: Other Dangerous Weapons: A student shall not possess, attempt to possess, handle, use or transmit a dagger, dirk, stiletto, knife with a blade 3” or more in length, pocketknife opened by a mechanical device, iron bar, or brass knuckles.

Consequence: Suspension through permanent expulsion.

Weapons: Look-Alikes: A student shall not possess, attempt to possess, handle, use or transmit a toy weapon or look-alike or replica weapon without the prior approval of a teacher or administrator.

Consequence: Administrative alternatives through expulsion.

Weapons: Other Weapons: A student shall not possess, attempt to possess, handle, use or transmit any other weapons or instrument used as a weapon, including, but not limited to, a martial arts weapon; an air gun; a knife with a blade less than 3” in length; or any instrument or item that inherently, or by its use in a particular case, inflicts or may inflict injury or endangers personal health or safety.

Consequence: Suspension through permanent expulsion.

III. Infractions Endangering Violators and Others.

Smoking: A student shall not smoke, chew, or otherwise use or have in his or her possession or under his or her control tobacco in any form, or any device or paraphernalia of any kind that may be used for smoking. A student shall not smoke or otherwise use or possess e-cigarettes and/or vaporizers (“vaping”).

Consequence: Administrative alternatives through suspension.

Alcohol: A student shall not use, consume, possess, attempt to possess, deliver, sell or share, or be under any degree of influence of alcoholic beverages.

Consequence: Suspension through expulsion.

Drugs: A student shall not use, consume, possess, attempt to possess, deliver, sell or share, or be under any degree of influence of drugs whose use is prohibited by state or federal law. A student shall not willfully misuse prescribed or over-the-counter medications in a way that results or could result in intoxicating or dangerous effects. A student shall not possess drug paraphernalia (any equipment, product, accessory, or material that is utilized or modified for making, using, or concealing prohibited drugs).

Consequence: Suspension through permanent expulsion.

Inhalants or Other Chemical Substances: A student shall not manufacture, use, consume, possess, attempt to possess, deliver, or be under any degree of inhalants or intoxicating chemical substances of any kind.

Consequence: Suspension through permanent expulsion.

Gambling: A student shall not engage in gambling or illegal games of chance of any kind, or be in possession of gambling paraphernalia.

Consequence: Administrative alternatives through expulsion.

IV. Educational or Other Dishonesty

Cheating: A student shall not engage in academic cheating, including, but not limited to, the giving or receiving of unauthorized aid or assistance or the giving or receiving of unfair advantage in any form of academic work.

Consequence: Administrative alternatives through expulsion. Academic consequences may also be imposed, such as a failing or reduced grade on a test or assignment.

Plagiarism: A student shall not present or use the language, structure, idea and/or thought of another as the student's own.

Consequence: Administrative alternatives through expulsion. Academic consequences may also be imposed, such as a failing or reduced grade on a test or assignment.

Forgery: A student shall not use the property, including the handwritten or electronic signature, of another without the other's permission.

Consequence: Administrative alternatives through expulsion. Academic consequences may also be imposed, such as a failing or reduced grade on a test or assignment.

Copyrighted Materials: A student shall not knowingly and unlawfully duplicate, reproduce, retain or use material protected by copyright or trademark.

Consequence: Administrative alternatives through suspension.

False Allegations: A student shall not libel, slander, defame or make false allegations against another student, a District employee, contractor, volunteer or Board member.

Consequence: Administrative alternatives through expulsion.

Falsification of Records: A student shall not falsify information on District forms or records or cause them to be altered.

Consequence: Administrative alternatives through expulsion.

False Identification: A student shall not use another person's identification or give false identification to any school official with intent to deceive school personnel or to falsely obtain money or property.

Consequence: Administrative alternatives through expulsion.

Fraud or Misrepresentation: A student shall not deceive another or cause another to be deceived by false or misleading information in order to obtain anything of value or for any other reason.

Consequence: Administrative alternatives through expulsion.

V. Infractions Disruptive to the Educational Environment.

Closed Campus Violation: A student shall not leave his or her school campus other than at the end of the school day without permission of school staff or other authorization.

Consequence: Administrative alternatives through suspension.

Clothing/Dress Code: A student shall not dress or groom in a way that violates a District or building dress code, or that interferes with the safety or health of the student or other students or creates, or potentially creates, a disruptive influence on the educational environment. (see Appendix A)

Consequence: Administrative alternatives through suspension.

Concerted Disruptive Activity: A student shall not engage in any concerted activity designed or reasonably likely to disrupt the educational environment or the operations of a school or the District, such as a strike, a refusal to attend a class or to leave a classroom or a school when directed, or disruption of a class or a school by noise, passive resistance or other disturbance, nor shall a student influence or urge other students to engage in such behavior.

Consequence: Administrative alternatives through expulsion.

Negligent Destruction of Property: A student shall not through negligence or carelessness, but not intentionally, act in such a way as to damage the property of others, including the District.

Consequence: Administrative alternatives, including restitution.

Intentional or Reckless Destruction of Property/Vandalism: A student shall not intentionally or recklessly act in such a way as to damage the property of others, including the District.

Consequence: Administration alternatives through permanent expulsion.

False Alarm: A student shall not knowingly cause a false fire alarm, or make a false fire, bomb, or catastrophe report, or tamper with fire or other alarm or emergency equipment in a way that causes or is likely to cause a false alarm, or causes or is likely to cause the equipment to be unable to transmit an alarm.

Consequence: Administrative alternatives through suspension.

Throwing Food: A student shall not throw food or beverages in a cafeteria, hallway or classroom, or otherwise engage in a "food fight."

Consequence: Administrative alternatives through suspension.

Non-compliance with Directive: A student shall not fail or refuse to carry out a reasonable request by school personnel; engage in insolence or defiance toward school personnel; fail to complete an assigned disciplinary action; or fail to leave school property, a school-related vehicle, or a school-sponsored activity when directed to do so by school personnel.

Consequence: Administrative alternatives through suspension.

Littering: A student shall not fail or refuse to properly dispose of food or other refuse.

Consequence: Administrative alternatives through suspension.

Pranks/Practical Jokes: A student shall not engage in mischief or antics which cause, or are reasonably likely to cause, harm to others or disruption of the educational environment.

Consequence: Administrative alternatives through suspension.

Inappropriate Vehicle Usage: A student shall not drive a vehicle in an unsafe or illegal manner, or park a vehicle in an inappropriate manner or location.

Consequence: Administrative alternatives through suspension.

Profanity/Vulgarity: A student shall not use profane or vulgar language, or engage in profane or vulgar conduct.

Consequence: Administrative alternatives through suspension.

Trespassing: A student shall not be on school property or in a school building at times or in locations other than for legitimate educational purposes or school events, or at times when the student is under suspension, expulsion or other assigned exclusion from school.

Consequence: Administrative alternatives through permanent expulsion.

Unauthorized Use of School Equipment: A student shall not use District property, such as telephones, copiers, computer equipment, fax machines, laboratory equipment or athletic equipment or supplies, without authorization or in a dangerous or illegal fashion.

Consequence: Administrative alternatives through suspension.

Violation of Technology Acceptable Use Policy: A student shall not violate the District's Technology Acceptable Use Policy.

Consequence: Administrative alternatives through expulsion.

Indecency: A student shall not engage in conduct that is contrary to commonly recognized standards of decency and behavior, such as obscenity, indecent exposure, or the use of language in verbal or written form, in pictures, or in caricatures or gestures that are offensive to the general standards of propriety.

Consequence: Administrative alternatives through permanent expulsion.

Public Displays of Affection: A student shall not engage in inappropriate or public displays of affection with others.

Consequence: Administrative alternatives through suspension.

Electronic Communication or Media Devices: A student shall not possess or use an electronic device at times or in locations that are not permitted, or in ways that violate the District's Acceptable Use Policy.

Consequence: Administrative alternatives through suspension.

VI. Other Infractions.

Other School Rules: The Superintendent and the principal of each school may develop such other school rules and regulations as may be necessary or appropriate to govern the conduct of students of the District. A student shall not violate such rules or regulations.

Consequence: Administrative alternatives through permanent expulsion.

Other Unacceptable Conduct or Inappropriate Behavior: A student shall not engage in other conduct that endangers, or has the potential to endanger, the student, other students, staff, or other persons, or property, or that otherwise disrupts, or has the potential to disrupt, the educational environment of a school or the District.

Consequence: Administrative alternatives through permanent expulsion.

ADMINISTRATION OF THE CODE OF CONDUCT

LEVELS OF DISCIPLINE

Unacceptable student conduct, as defined above, may give rise to several levels of discipline, including administration alternatives to exclusion from school, emergency removal (snap suspension), suspension, expulsion or permanent expulsion.

Exclusion of a student from the educational programs of the District is a serious sanction, however, and thus administrators are encouraged, in appropriate cases, to consider administrative alternatives other than exclusion from school.

Level 1: Administrative Alternatives

Listed below is a non-exclusive list of administrative alternatives to exclusion from school that may be considered, with the appropriateness of a particular alternative dependent on the seriousness of the infraction, the student's age and discipline history, and other circumstances and factors.

- Classroom time out
- Lunch-time detention
- Before or after school detention (after notice to parents)
- Denial of participation in school or extracurricular activities or events
- Denial of the right to attend non-classroom school events
- Student-parent-school behavioral contracts
- A written assignment pertinent to the unacceptable conduct
- Confiscation of materials or items that are part of the unacceptable conduct
- Academic warnings
- Additional classroom assignment(s)
- Work assignment at school (cleanup or minor repairs)
- Required community service
- In the case of property damage, full financial restitution
- Loss of parking privileges at school
- Probationary status
- Restorative practices

Level 2: Emergency Removal ("Snap Suspension")

A student may be removed from any class, subject, or activity for up to one (1) day by his/her teacher for certain conduct as specified in the Code of Conduct pursuant to MCL §380.1309. A student so removed will be allowed to attend other classes taught by other teachers during the term of the one (1) day removal.

Level 3: Suspension

The Superintendent, the Superintendent's designee, or a building administrator may suspend a student for a period of up to 60 days. Ordinarily a suspension will be imposed by a building administrator.

Level 4: Expulsion of 61 to 180 days

The Superintendent, the Superintendent's designee, or a building administrator may expel a student for from 61 to 180 days. Ordinarily an expulsion will be imposed by a building administrator.

Level 5. Permanent Expulsion or Expulsion of Greater Than 180 Days

Upon the recommendation of a building administrator, the Superintendent or the Superintendent's designee may permanently expel a student or expel a student for greater than 180 days.

Note: The imposition of penalties for infractions other than mandatory permanent expulsion is subject to consideration of certain factors established by state law and Board Policy Article IV, Section 9, as discussed above.

Discipline of Students with Disabilities.

The rules governing student conduct apply to all students. The District, however, will fully comply with the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973 and the Michigan Mandatory Special Education Act when disciplining students with disabilities.

Responsibility of the Excluded Student

Students Excluded for 10 Days or Less: Students who are assigned to in-school suspension, including students excluded by emergency removal for one (1) class, subject, or activity, and students who are suspended for 10 days or less, will be provided the course content (*i.e.*, worksheets, handouts, assignments), except for notes and other information provided by the teacher during the class period that would be considered part of the in-class lesson. Any content that would have received a grade will not be graded; the ungraded content will not be averaged into the student's final grade for the class. A student shall be offered make-up privileges during the time of the exclusion. It shall be the responsibility of the student to contact each teacher for course content and/or to arrange for make-up opportunities as determined by the teacher.

Students Excluded for 11 to 90 Days: Students who are suspended for more than 10 days or expelled for up to 90 days shall have access to course content, and are encouraged to keep up with the work of their classes. Any content that would have received a grade will not be graded; the ungraded content will not be averaged into the student's final grade for the class. A student shall be offered make-up privileges during the time of the exclusion. It shall be the responsibility of the student to contact each teacher for course content and/or to arrange for make-up opportunities as determined by the teacher.

Students Expelled for More Than 90 Days or Permanently Expelled: Students under 18 years old who are expelled for more than 90 days or permanently expelled from school remain subject to the state compulsory education law, MCL §380.1561. It is the responsibility of the student and the student's parent(s) or legal guardian(s) to locate a suitable alternative educational program and to enroll the student in such a program unless/until the student is reinstated to school in the District or the student reaches the age of 18. The Michigan Department of Education Office of Safe Schools is charged with compiling information and options for alternative schooling.

Students who are expelled for more than 90 days or permanently expelled are required to return to the principal all school-owned property in their possession as soon as possible.

DUE PROCESS

Students subject to suspensions greater than 10 days or expulsion of 180 days or less.

Except in emergency situations, prior to the implementation of a suspension or expulsion a student shall be given due process, consisting of oral or written notice of the charges against him or her, a summary of the evidence supporting the charges, and the opportunity to respond. When such suspension or expulsion has already occurred, notice and opportunity to respond shall occur as soon as reasonably possible. The building administrator shall be responsible for making the suspension decision, and shall provide the student the opportunity to be heard.

A suspension or expulsion of 180 days or less may be appealed by the student and/or the student's parent or guardian to the Superintendent or Superintendent's designee, using the following procedure:

1. A student or parent wishing review of a suspension or an expulsion shall first request a conference with the principal to review the expulsion within five (5) school days of the mailing of written notice of the expulsion. If no such conference is requested, the suspension or expulsion shall be deemed final.
2. If a conference takes place, the principal shall issue a written determination affirming or modifying the suspension or expulsion. The determination shall be mailed to the student and parent within 5 (five) school days following the conference, along with a written notice of the right of appeal to the Superintendent or designee.
3. A suspension or expulsion which has been the subject of a review conference with the principal may be appealed to the Superintendent or the Superintendent's designee by the student or parent by filing with the Superintendent's office a written request for appeal within 5 (five) school days following mailing of the principal's written determination affirming or modifying the suspension or expulsion. If no such appeal is filed, the suspension or expulsion shall be deemed final.
4. The Superintendent or designee may stay enforcement of a suspension or expulsion pending appeal.
5. Upon receipt of a request for appeal to the Superintendent or designee, the Superintendent or designee shall provide the student or parent written notice of the following:
 - a. The time, date, and location of the appeal hearing.

- b. That the student may be represented by an attorney or advisor of the student's choosing.
 - c. That witnesses may attend the hearing and present evidence to the Superintendent or designee.
6. The principal and other administrators from the student's school, Board attorney, and any other persons the Superintendent or designee believes are necessary may attend the appeal hearing as witnesses or advisors.
7. A stenographic or electronic record of the appeal hearing shall be made. The hearing shall be closed to the public.
8. During the hearing, the principal or other administrator shall first present to the Superintendent or designee the facts of the case and the basis for the suspension or expulsion. Thereafter, the student (and/or the student's representative and parent(s)) may present their defense. The Superintendent or designee and other participants in the hearing may ask questions of witnesses. While the hearing process is subject to due process and may have some similarities to a court proceeding, it is not conducted in a court of law and court rules are not applicable.
9. After conducting a hearing, the Superintendent or designee may:
 - a. Affirm the expulsion; or
 - b. Modify the terms and conditions of such expulsion, with or without new conditions. In modifying the expulsion, the Superintendent or designee may impose consequences that are greater, lesser or different than imposed by the principal, but the Superintendent or designee may not impose an expulsion greater than 180 days or a permanent expulsion; or
 - c. Set aside the suspension or expulsion.
10. The Superintendent or designee shall issue a decision in writing within a reasonable time following the appeal hearing. The Disciplinary Review Panel's decision shall be final.

Students subject to permanent expulsion or expulsion greater than 180 days.

Before a recommendation to the Superintendent or designee that a student be permanently expelled or expelled for more than 180 days, the student shall be provided at the building level oral or written notice of the charges against him or her, a summary of the evidence supporting the charges, and the opportunity to respond. If such a recommendation is to be made, the student and the student's parent or guardian must also be notified that the Superintendent or the Superintendent's designee will conduct a hearing to determine whether to accept the recommendation for expulsion. The following hearing procedure shall be followed:

1. Upon receipt of a recommendation from an administrator that a student be expelled for more than 180 days or permanently expelled, the Superintendent or the Superintendent's designee shall promptly schedule a hearing to review the recommendation, and shall provide the student or parent written notice of the following:
 - a. the time, date and location of the hearing.
 - b. that the student or parent may be represented by an attorney or advisor at the hearing.
 - c. that witnesses may attend the hearing and present evidence to the Superintendent or designee.

If the student or parent fails to attend a hearing after receiving notice, the Superintendent or designee may proceed with the hearing and to a determination of whether to accept the recommendation.

2. The principal and/or other administrators from the student's school, the Board attorney, and any other persons the Superintendent or designee believes are necessary may attend the hearing as witnesses or advisors to the Superintendent or designee.
3. At the hearing, the student or parent shall be provided:
 - a. notice of the charges against the student;
 - b. a summary of the evidence supporting the recommendation and the reasons for the recommendation; and
 - c. an opportunity to be heard in his/her own defense.
4. During the hearing, the principal or other administrator shall first present to the Superintendent or designee the facts of the case and the basis for the expulsion recommendation. Thereafter, the student, the student's parent and/or the student's representative may present their defense. The Superintendent or designee and other participants in the hearing may ask questions of witnesses. While the hearing process is subject to due process and may have some similarities to a court proceeding, it is not conducted in a court of law and court rules are not applicable.
5. After conducting the hearing, the Superintendent or designee shall mail to the student or parent a written decision with respect to the recommendation within five (5) school days following the hearing. The Superintendent or designee may:
 - a. accept the recommendation and expel the student;
 - b. impose consequences other than expulsion (including a suspension of each duration and with such terms as the Superintendent believes are justified);
 - c. return the matter to the principal for imposition of consequences other than expulsion;
or
 - d. decline to impose discipline.
6. A permanent expulsion or an expulsion greater than 180 days may be appealed to the Board of Education by the student or parent within fifteen (15) days of the mailing of the letter of expulsion or the letter following a review conference with the superintendent, pursuant to the provisions of Board Policy Article IV, Section 10.
The Superintendent or designee may stay enforcement of the expulsion or discipline pending the appeal.
7. A student who has been permanently expelled from the District may seek reinstatement in accordance with the provisions of Board Policy Article IV, Section 11.

INTERVENTIONS AND CONSEQUENCES Pre-K TO 12TH

Supports and Interventions: Grades Pre-K to 12th (List of possible interventions for supporting students' behavioral needs)		
Tier I-Universal (ALL) Core Curriculum	Tier 2 – Targeted (Some) Targeted intervention programs as appropriate to ensure instructional match	Tier 3- Intensive (FEW) Targeted intervention programs as appropriate to ensure instructional match
<p>Differentiated Culturally Responsive Practices</p> <ul style="list-style-type: none"> • Mindful practices • Flexible seating • Opportunities for movement • Calm down corners or opportunity for a calm down corner • Break task into chunks • Other choice and voice • Trauma-informed practices • Planned transitions 	<p>Increased Adult Support</p> <ul style="list-style-type: none"> • Check In/Check Out (CICO) • Group mentoring • Scheduled breaks • Mentor staff • Explicit training for student transition time • SST referral • Reteach on behavior expectations • Mediation/Restorative questions 	<p>Intensive Adult Support</p> <ul style="list-style-type: none"> • Individualized Mentoring referral to Student Services staff (School Psychologist, Social Worker, Behavior Specialist, etc.) • SST referral • Care referral • Doctor referral/HF referral • MiBEST • Community resource referral • Individualized break
<p>Clearly Stated Behavioral Expectations</p> <ul style="list-style-type: none"> • Social contract • Modeling and practicing rules and expectations • Shamrock expectations • Clear expectations explicitly taught and reviewed • Proximity control • Redirection 	<p>Clearly Stated Behavioral Expectations</p> <ul style="list-style-type: none"> • MTSS behavior contract • If-Then Statements • Re-teaching behavior expectations • Restorative questions • Explicit teaching of replacement behaviors • Visual schedules • Token boards • Social stories/Video modeling • Behavior reflection sheets • Teacher conferencing 	<p>Clearly Stated Behavioral Expectations</p> <ul style="list-style-type: none"> • MTSS behavior plans • Behavior intervention Plans • Frequent reminders of rules/expectations • Focus on mastery of 1-2 behaviors at a time with adult support • Individualized opportunities for practice with increased frequency
<p>Acknowledgement of Positive Behaviors & Response to Unexpected Behaviors</p> <ul style="list-style-type: none"> • Behavior specific praise • MTSS/PBIS incentives and rewards • Positive office referrals • Reteach replacement behaviors • Shamrock of week/month • Restate expected behaviors • Redirection • Calm down space • Whole class reminder 	<p>Response to Unexpected Behaviors</p> <ul style="list-style-type: none"> • Retraining of skills • Redirection • Increased ratio of positive to negative acknowledgements. • Private discussions(use restorative questions) • Targeted incentives • Warning • Increase wait time 	<p>Response to Unexpected Behaviors</p> <ul style="list-style-type: none"> • MiBEST • Threat assessment • CPI • Restorative room • MTSS behavior plan • BIP (SE)

Supports and Interventions: Grades Pre-K to 12TH

(This list of sample supports and interventions is not exhaustive of all possibilities for supporting students' behavioral needs.)

Tier I- Universal (All) Core Curriculum	Tier2 – Targeted (Some) Targeted intervention program as appropriate to ensure instructional match	Tier 3 – Intensive (Few) Targeted intervention programs as appropriate to ensure instructional match
<p>Restorative Practices (if trained)</p> <ul style="list-style-type: none"> • Conflict resolution with teacher • Clear problem-solving instruction • Teaching replacement behaviors • Behavior specific praise • Opportunities to repair harm using 5 restorative questions. • Avoid a power struggle 	<p>Restorative Practices (if trained)</p> <ul style="list-style-type: none"> • Conflict resolution with support staff • Opportunities to repair harm using 5 restorative questions. • Group mediation with coach ending in resolution • Peer to Peer Support • 	<p>Restorative Practices (if trained)</p> <ul style="list-style-type: none"> • Conflict resolution with administrator • Opportunities to repair harm using 5 restorative questions. • Individual mediation(Teacher to student, student to student) with coach ending in restoration.
<p>Social-Emotional/ Behavioral Instruction</p> <ul style="list-style-type: none"> • Norms and contracts explicitly taught and reviewed • Trauma informed practices • SEL Lessons/Curriculum 	<p>Targeted Social-Emotional/ Behavioral Skill Instruction and Supports</p> <ul style="list-style-type: none"> • CICO • Scheduled/Structured breaks • Fidgets • Visual Schedule\ • Referral to SST • Skill-focused groups • At risk Social Worker Observation/Consult 	<p>Intensive Social -Emotional/Behavioral Skill Instruction and Supports</p> <ul style="list-style-type: none"> • Trained sensory breaks with OT/PT/BCBA/RBT guidance • Individual skill-focused training • FBA to develop BIP • MTSS Behavior Plan • CARE referral • Safety Plan/contract • Schedule changes • RBT/BCBA Consult • Special Education Referral
<p>Universal Communication (sent to all parent / guardian)</p> <ul style="list-style-type: none"> • School Newsletters • Flyers • Social Media Blast • Parent engagement events/nights • Preemptive communication/ teachable moments • Social contract • Parent Contact, Positive Calls Home 	<p>Communication</p> <ul style="list-style-type: none"> • Parent meetings • SST referrals/SST Meeting • MTSS Letter • Parent follow-up 	<p>Communication</p> <ul style="list-style-type: none"> • Parent mediation • Daily Behavior Monitoring • In-person or virtual conference with students, parent/guardian, teacher, and administrator • MTSS letter

Consequences for Elementary Students/Secondary (Pre-K- 12th)

Offense/Violation		Level of Consequence					Mandatory Expulsion	School will notify:
		1	2	3	4	5		
Academic Dishonesty (Cheating & Plagiarism)			
Admittance of Unauthorized Individuals into School			
Alcohol and other Drugs	Possession			.	.	.		Police/Superintendent/CPS
	Consumption			.	.	.		Police/Superintendent/CPS
	Distribution							Police/Superintendent/CPS
Ammunition			.	.				Police/Superintendent/CPS
Arson						.	.	Police/Superintendent/Fire Marshall/CPS
Attack/Assault... ...On Students ...On Staff ...On Others	Category I (Threats/Coercion-Verbal/Written)	.	.					
	Category II (No injury)		.	.	.			
	Category III (Minor)			.	.			
	Category IV (Serious)					.		Police/Superintendent
Bias Behavior	Harassment and Threats			
	Hate Crime			.	.	.		Police/Superintendent
Bomb Threat				.	.	.		Police/Superintendent
Bullying (to include Cyber-bullying)			.	.	.			
Class Cutting/Skipping/Unlawful/Absences/Truancy				.	.			Truancy
Computer Misuse				
Demonstration/ Mass Protest			.	.	.			Police/Superintendent
Destruction of Property/Vandalism			Police/Superintendent for levels 3-5
Disrespect Towards Others	Student to Student	.	.	.				
	Student to Staff	.	.	.				
Disruption to Classroom/School-Chronic & Extreme				
Disruptive Clothing or Appearance/Dress Code Violation		.	.					
Electronic Device/Technology/Cell Phones Misuse		.	.					
Eating and Drinking in Class (unless authorized)		.	.					
Extortion/Strong Arming/Blackmail			.	.	.			Police/Superintendent
False Fire Alarm			.	.	.			Police/Superintendent/Fire Marshall
False Identification/Information/Accusations		.	.	.				
Felony					.	.		Police/Superintendent
Fighting: Physical				
Fighting: Verbal		.	.	.				
Fireworks/Explosives				.	.	.		Police/Superintendent/Fire Marshall
Forgery/Counterfeit Currency/ Fraud			.	.	.			Police/Superintendent
Gambling			.	.				
Gang-Related Activity				.	.	.		Police/Superintendent
Hazing			.	.	.			
Improper Physical Contact/Inappropriate Public Display of Affection				
Insubordination				
Interference with/Intimidation of School Authorities				
Leaving an Area/Class/School Grounds without Permission		.	.	.				Police/Superintendent
Loitering		.	.					
Misuse of Social Media		.	.	.				
Obscenity/Profanity/Pornography		.	.	.				

Consequences for Elementary Students/Secondary (Pre-K- 12th)

Possession of Matches / Lighters		.	.	.					
Putting substances in another person's food or drink or on a person's body				.	.	.			Police/Superintendent
Sexual Activity/Misconduct					Police/Superintendent
Sexual Assault/Criminal Sexual Conduct						.		.	
Sexual Harassment					
Stealing / Theft / Robbery (to include possession of stolen property)					Police/Superintendent for Level 4
Tardiness		.	.						Parent Contact
Threats of Mass Violence				.	.	.			Police/Superintendent
Tobacco/Vape (Possession, Distribution, Use)			.	.	.				
Trespassing			.	.	.				Police/Superintendent
Unsafe Actions / Horseplay									
Weapons	Dangerous Weapons (including but not limited to a firearm, dagger, dirk, stiletto, knife with blade over three inches, pocket knife opened by mechanical device, iron bar or knuckles)					.		(See Michigan law of exceptions)	Police/Superintendent
	Dangerous Instruments (including but not limited to chemical mace, pepper gas or like substances, stun guns, BB guns, pellet guns, razors, box cutters, or use of a legitimate tool as a weapon)				Police/Superintendent
	Other Weapon (including but not limited to look-alike, toy)		.	.	.				Police/Superintendent
	Use of Weapon to Cause or Attempt to Cause Injury					.		.	Police/Superintendent

ATHLETIC AND EXTRACURRICULAR CODE OF CONDUCT

Introduction

Participation in extracurricular activities in the District is an honor and a privilege that entails a commitment by a student to an individual school, the District and the community. The Athletic Code of Conduct is in effect from the first day a student joins a District extracurricular activity. The Code remains in effect twenty-four (24) hours a day, 365 days a year (regardless of time of day, week, month, or year, location of events/place of events, and/or particular sport season) until completion of a student's participation in extracurricular activities.

The Athletic and Extracurricular Code of Conduct has been developed to provide a common set of rules for all students participating in athletics and extracurricular activities. The Code deals with specific violations that apply within every program; however, the Code is not intended to be all-inclusive. If an infraction occurs that is not included in the code, the coach or advisor has the authority to determine the consequence.

All District students are also governed by the Student Code of Conduct. In addition, students who participate in extracurricular activities may be further governed when applicable by the rules and regulations of the Michigan High School Athletic Association (MHSAA), National Federation, league rules and specific team/activity rules. For additional rules pertaining to Michigan high school athletics, visit www.mhsaa.com.

Conduct Based Eligibility

Students participating in extracurricular activities are required to maintain good conduct at all times and all locations, whether on or off-campus, and may not engage in any conduct or behavior which brings discredit to themselves, their family, their team, school, or the District, to be determined in the sole discretion of the appropriate school administrators. Consequences will depend on the severity of the offense/violation, and will be determined and enforced at the sole discretion of the appropriate Determiner of Discipline, who may consider any relevant factors including prior conduct and leadership roles in their determination.

Violations and Consequences

Student Code of Conduct Violation: Violation of Student Code of Conduct severe enough to also merit consequences related to participation in extracurricular activities.

Consequence: In addition to any applicable consequences established by the Student Code of Conduct, warning through removal of activity for up to one (1) year.

Determiner of Discipline: Administration

Extracurricular Attendance Violation: Unexcused absence from a practice, event or contest.

Consequence: Warning through removal of activity for up to one (1) year.

Determiner of Discipline: Coach/advisor in consultation with administration

Failure to Cooperate with an Investigation: Impeding or intentionally failing to support the investigation of a potential violation of the Athletic Code of Conduct.

Consequence: Warning through removal from the activity for up to one (1) year.

Determiner of Discipline: Administration

General Misconduct: Inappropriate behavior including, but not limited to: engaging in illegal, unethical or inappropriate conduct including insubordination; harassment, racial or ethnic slurs expressed in any form, forum, or format, during participation in the activity or otherwise, including on a student's private social media accounts.

Consequence: Warning through removal from the activity for up to one (1) year.

Determiner of Discipline: Coach/advisor in consultation with the Administration

Lack of Sportsmanship: Extracurricular participants are expected to demonstrate the highest level of sportsmanship at all times. Extracurricular participants are to display personal control under practice and game conditions toward their teammates, opponents, coaches, officials, and spectators.

Consequence: Warning through removal from the activity for up to one (1) year.

Determiner of Discipline: Coach/advisor in consultation with the Administration

Possession or Use of Illegal Substances: Possessing, using, or being under the influence of tobacco, alcoholic beverages, narcotics, drugs, vaping substances or paraphernalia for any of the same, or any other behavior-altering substances of any kind and in any form or format, as determined in the sole and final discretion of the relevant school administrators. Exceptions may be made for medication as prescribed by a licensed physician for the student user and used only as prescribed.

If this violation occurs before the competitive season or during an "off" season, the competitive suspension will begin during the next competitive season. The summer vacation period is part of the "off" season.

Consequences:

a. First Offense of the School Year:

1. The student will be suspended from a set number of the season's competitions or organization's activities (see Consequence Chart below). Suspensions from games or activities could impact two (2) sports seasons/periods of the applicable activity, which may carry over to a subsequent school year.
2. The student will lose captancy, leadership positions or leadership role for the current school year.
3. The student who violates this policy after club, activity or sports seasons, or school government elections in the spring will be removed from office, captancy or leadership positions for the next school year.

b. Second Offense During a School Year:

Removal from all extracurricular activities for an amount of competitions double the first offense per the range chart below.

- c. Third Offense During Secondary Enrollment:
Permanent removal from all extracurricular activities for the remainder of the student's school career.

Determiner of Discipline: Administration

Supporting the Use of Illegal Substances: Intentionally being in the presence of tobacco, alcoholic beverages, narcotics, drugs, or other behavior-altering substances, except medication as prescribed by a licensed physician without using the illegal substance. A student will not be in violation of this portion of the Athletic Code of Conduct if the student makes a reasonable effort to remove himself/herself from the inappropriate situation.

If this violation occurs before the competitive season or during an "off" season, the competitive suspension will begin during the next competitive season. The summer vacation period is part of the "off" season.

Consequence:

- a. First Offense of the School Year:
 - 1. The student will be suspended from extracurricular activities for half of the noted period of time identified for Possession or Use of Illegal Substances (see Consequence Chart below). Suspensions from games or activities could impact two (2) sports seasons or two terms of the applicable activity. In the event a suspension results in a fraction of a competition, the student shall sit out for that fraction.
 - 2. The student will lose captaincy, leadership positions or leadership role for the current school year.
 - 3. The student who violates this policy after club or school government elections in the spring will be removed from office, captaincy or leadership positions for the next school year.
 - 4. The student who violates this policy after club or school government elections in the spring will be removed from office, captaincy or leadership positions for the next school year.
- b. Subsequent offenses in the Same School Year: Further suspension from participation in activities through removal from all activities for the remainder of the season.

Determiner of Discipline: Administration

Appeal of Consequence

Students who receive a consequence that results in the loss of more than 2/9ths of a season or participation period may appeal within five days of the imposition of the consequence to the applicable principal. The principal shall meet with the student and his/her parent(s) as well as the coach/advisor and/or assistant principal. During this meeting, the student will have an opportunity to explain his/her rationale for the alteration of the consequence imposed. Within five school days of this meeting, the Principal shall issue a written decision that either (1) upholds the imposed consequence; (2) determines an alternative consequence (consistent with this Code) or (3) refers the matter back to the assistant principal for some other consequence less than the previously imposed consequence.

The principal of the school building attended by the school has the final authority to hear all appeals. Students may not appeal a disciplinary decision resulting from this Code of Conduct beyond the building level.

Reinstatement

A student who is permanently removed from all extracurricular activities due to a violation of this Code of Conduct may apply to the applicable principal for reinstatement after one full year from the date of the imposition of the consequence. The applicable principal has the final authority to determine whether reinstatement will be granted.

STUDENT DRESS & GROOMING CODE

See Appendix A

STUDENT ATTENDANCE

Students should attend classes every day in order to receive full advantage of the programs available to them. The best place for a child to learn is in school. Research has proven that the most critical factor in a student's education is time-on-task. Dental or doctor appointments, shopping trips, or vacations take away from time-on-task. The Michigan Compulsory Attendance Law also recognizes the value of regular attendance at school. Students are expected to be in school except in cases of emergency or for the following reasons:

Attendance in school is the responsibility of the student and the parent/guardian. The school's task is to provide instruction, encourage attendance, and notify the parent/guardian of absences from class. Exemplary class attendance should be the desired goal of students, parents/guardians, and teachers.

Optimal educational benefits can only be achieved through a student's regular class attendance, active class participation, and serious commitment to the educational program. Setting an expectation of good attendance forms a habit of lifelong benefit, as school attendance is often repeated in the workplace.

Eastpointe Community Schools considers absenteeism and tardiness serious disruptions to the educational process for the student, the teacher, and the entire class.

Student Responsibilities for Attendance:

A student is to attend each scheduled school day.

- A student is to be on time and prepared for school.
- A student/parent is responsible for making arrangements if he/she is to be absent from school.

Parent Responsibilities for Attendance

Parents are requested to call the school before school begins or as soon as possible if the student will be absent. Contact must be made within 24 hours to verify the student's absence.

STUDENT, PARENT, EDUCATOR COMPACT

Students and teachers must work together to accomplish our vision. We share the responsibility of guiding each child in achieving her or his greatest potential in a safe and caring environment so that every student will possess the skills needed to enter society as a responsible citizen. We ask that you promise to do this by completing and signing the part of this agreement that belongs to you.

Students in grades PreK-12 have the responsibility to

- Attend school regularly and arrive at class on time each day.
- Come to school dressed in attire that meets the dress code (see Appendix A).
- Return assignments and activities on time.
- Display positive behavior towards peers, staff, teachers, visitors, and administrators.
- Follow school and classroom rules and expectations.
- Come to school with all the materials needed for learning.
- Show respect for self and others and for their belongings.
- Do my best at all times, even when this seems complicated.
- Believe that I can learn and that I will learn.
- Do my part to keep my school environment clean and safe.

Parents/Guardians are responsible for:

- See that my child attends school regularly and is in the classroom on time each day.
- Support all school rules and policies.
- Supervise the homework completion and check to see that it is returned.
- Read and review all information my child brings home from school.
- Provide a quiet place for learning at home.
- Attend at least three parent-teacher/school functions a year.
- Support the school staff and respect the diverse populations.
- Have ongoing communication with my child's teacher and be aware of his or her academic progress using the parent portal.
- Be respectful and courteous to staff, parents, guardians and other students.

Educators are responsible for the following:

- Provide a caring learning environment where children can be responsible for learning.
- Provide a safe, positive, healthy, creative, well-managed environment where children are respected and appreciated. Support and attend school functions.
- Maintain open lines of communication with students, parents, and school administration.
- Seek ways to involve parents in educational activities.
- Provide students with strategies to increase academic competence and interactions with others.
- Make effective use of instructional/academic learning time.
- Provide appropriate and meaningful assignments.
- Continue to participate in staff development, keeping current with best practices in the field of education.
- Be respectful and courteous to staff, parents, guardian, and students.

BUS TRANSPORTATION EXPECTATIONS

1. Students are to arrive at their bus stop 5 minutes before the bus arrives.
2. Students must wait in a designated place of safety as directed by the bus driver.
 - Students are to behave according to the Student Behavior Standards for Eastpointe Community Schools while at and on the bus stop.
 - Students must observe classroom-like conduct and obey the driver promptly and respectfully. Disrespectful, insubordinate, and rude behavior is not acceptable.
 - Students must not use profane language.
 - Students must refrain from eating or drinking except as required for medical reasons.
 - Students must not have tobacco, alcohol, or drugs in their possession on the bus.
3. Students must board the bus and go directly to their seats, keeping aisles and exits clear.
4. Students must not throw or pass objects on, from, or into the bus.
5. Students must leave or board the bus at locations to which they have been assigned unless they have parent/legal guardian and administrative authorization to do otherwise.
6. Young 5s and kindergarten students will not be discharged from the bus stop unless an adult is present to receive them. The driver shall return the student to school, and the student's family will be contacted. Families will have a 30-minute window to pick up their children before the police are contacted.
7. Students must not put heads, arms, or other body parts out of the bus windows.
8. Items, such as but not limited to animals, aerosol cans, glass, firearms, ammunition, weapons, matches, lighters, laser pointers, explosives, or other dangerous materials or objects are prohibited on the school bus.
9. Students must be silent at railroad tracks until the crossing is complete.
10. Cell phone usage on the bus:
 - Middle School/High School- When cell phones are used while riding the bus, personal listening devices (headphones, earbuds) must be used to eliminate distractions to the bus driver and other passengers.
 - Elementary- The use of cell phones are prohibited for elementary-age students on the bus.
 - All Students- Video recording by any personal electronic device is strictly prohibited while on the bus.

Consequences for Violations Related to Transportation for all students include, but not limited to:

<p>General Incidents include but are not limited to</p> <ul style="list-style-type: none"> ● Failure to remain seated ● Eating, drinking, littering ● Failure to cooperate with staff ● Disruptive, rude behavior re: safety/well-being of self/others ● Loud, repetitive language/sounds ● Improper use of cell phones, technology, electronics ● Property misuse without destruction ● On/off wrong stop/bus, tardy ● No student ID ● Dress code violation 	<p>Minor Incidents include, but are not limited to:</p> <ul style="list-style-type: none"> ● Reckless behavior ● Inappropriate language, gestures, writing, drawing ● Name-calling, taunting, teasing ● PDA/Amorous behavior ● Physical Contact (i.e. pushing, tripping, inappropriate touch, etc.) ● Property damage- Minor ● Using cell phones, and technology without permission ● Defiance/insubordination ● Extending anything out of bus windows ● Throwing items in/on/from the bus ● Repeated general incidents without resolution 	<p>Major Incidents include, but are not limited to:</p> <ul style="list-style-type: none"> ● Abusive/vulgar language ● Arson ● Bullying/Cyberbullying ● Harassment, fighting (verbal or physical) ● Spitting on/at the bus or others ● Defiance/insubordination-repeated ● Drugs/ Alcohol/ Tobacco/ Vaping ● Property damage, vandalism, tampering with bus equipment ● Theft ● Threats ● Illegal/inappropriate use of technology ● Weapons/dangerous instruments ● Repeated minor incidents without resolution
<p>General Consequences include but are not limited to:</p> <ul style="list-style-type: none"> ● Visual/verbal redirection ● Review rider expectations ● Conversation with student ● Seat relocation ● Driver/parent conversation <p>*When multiple general incident reports have been documented, the student will be moved to the status of a minor consequence.</p>	<p>Minor Consequences include, but are not limited to:</p> <ul style="list-style-type: none"> ● Staff/supervisor conference ● Parent contact ● In-school discipline ● Loss of bus privileges <ul style="list-style-type: none"> ○ 1-3 days ○ 3-5 days ○ 5+ days 	<p>Major Consequences include, but are not limited to:</p> <ul style="list-style-type: none"> ● Supervisor, school or other professional staff intervention ● Parent/staff conference ● Loss of bus privileges <ul style="list-style-type: none"> ○ 3-5 days ○ 5-10 days ○ 10+ days ○ Remainder of semester ○ Remainder of school year ○ Permanent with provisions ○ Permanent

Riding the school bus is a privilege. If misconduct jeopardizes the safe operation of the school bus or the safety of students riding the bus, this privilege may be temporarily denied or permanently revoked. School

suspension is a possible sanction. If bus privileges are lost, the parent is responsible for ensuring the student attends school.

Appendix A

STUDENT DRESS & GROOMING CODE

The dress code intends to promote good habits of cleanliness, neatness, safety, and modesty while still providing the students with means of self-expression and general comfort. Students are permitted to determine their dress and hairstyle as long as such dress and hairstyles:

- Are clean and represent good health habits.
- Are appropriate, neat and promote school culture.
- It is expected that students' clothing will be non-disruptive to the educational process.

The following guidelines, review appropriate dress for an educational setting that promotes a positive and safe learning environment.

- Students will wear clothing that is appropriate. The following are clothing not permitted:
 - Thin strapped tops,
 - Strapless tops,
 - Bare midriffs (no navels showing)
 - Halter tops, revealing tops, or mesh shirts.
 - Clothing that is torn excessively or torn in inappropriate locations (above the knee).
- Skirts, dresses, and shorts must be reasonably long and worn at the natural waistline, no more than a couple of inches above the knee.
- Headwear (knit or brimmed hats, scarves, hoodies, bandanas, sweatbands, skull caps, bonnets, etc.) and sunglasses should not be worn in the buildings and can be stored in lockers or cubbies, unless required by religion or in particular classes for safety reasons as communicated directly to and approved by administration via guardian. School personnel may confiscate headwear.
- When wearing leggings or tights in place of pants, the top should be appropriate.
- No strong scented perfume or cologne.
- Pants should be worn at the natural waistline, not hanging low on the hips, with pant legs dragging on the ground.
- All outerwear, hats, caps, hoodies and bulky coats should be stored in lockers or cubbies.
- Accessories that are a potential safety issue (including spikes or heavy chains) are not permitted in the buildings.
- Clothing, accessories, and/or backpacks that denote:
 - membership in a gang or promote gang activity,
 - has inappropriate language,
 - obscene, and/or suggestive topics,
 - portray drug, alcohol, tobacco (including brands, slogans),
 - sexual references or double meanings are prohibited.

- Footwear should be worn at all times. Slippers or bare feet are not allowed (only on identified spirit days, if applicable).
- Safe footwear is encouraged. The following are not permitted:
 - Backless or toeless shoes
 - High heels or chunky heels more than 2 inches high
 - Flip-flops or sandals
 - Skate shoes (Heelys)
 - Spikes on shoes or apparel
- Purse size may not exceed 8 ½" x 11", the size of this page.

*The administration may determine whether clothing and/or accessories disrupt or present a potential health and/or safety problem or interfere with the education process.