

_____ Contacted
Left message with: _____

**EASTPOINTE COMMUNITY SCHOOLS
ELEMENTARY DISCIPLINE
GRADES 3, 4, 5, 6**

Date _____

Grade _____

Dear Parents/Guardians:

We regret to inform you that _____ did not adhere to the Code of Conduct policy in regards to:

<input type="checkbox"/> Detention – missing an assigned day/time	<input type="checkbox"/> Disrespectful toward a staff member	<input type="checkbox"/> Dress code violation	<input type="checkbox"/> Electronic device – possession
<input type="checkbox"/> Falsification/Lying	<input type="checkbox"/> Fighting	<input type="checkbox"/> Gross insubordination	<input type="checkbox"/> Incite unsafe condition
<input type="checkbox"/> Misconduct/Classroom disruption	<input type="checkbox"/> Physical aggression (pushing, shoving, kicking)	<input type="checkbox"/> Profanity	<input type="checkbox"/> Teasing
<input type="checkbox"/>			

- One - Warning and Possible Detention
 - Two - Detention
 - Three to Four - Detentions or (1) one full day out of school suspension
 - Five - (1) One full day out of school suspension
 - Six to Nine - (3) Three full days out of school suspension
 - Ten - (5) Five full days out of school suspension *or 3 full days in-school suspension
 - Eleven - (7) Seven full days out of school suspension *or 4 full days in-school suspension
 - Twelve to Fourteen - (9) Nine full days out of school suspension *or 5 full days in-school suspension
 - Fifteen - (30) Thirty full days out of school suspension
- * If Available

Additional comments: _____

The consequence(s) for the above behavior(s) is _____ points(s).

Your child's point total prior to the incident was _____.

The consequence for your student's point total of _____ is:

- Warning
- Detention _____ Days Beginning _____ Ending _____
- Out-of-School Suspension _____ Days Beginning _____ Return _____
- Student and Parent required to meet with a Social Worker.
- Other _____

A student suspended from school is not permitted on school property and may not attend school functions, including athletic practices, during the suspension.

Sincerely,

Principal

Parent/Guardian Signature: _____ Date: _____
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