

DIPLOMA REPLACEMENT REQUEST

NOTE: MUST BE PAID IN ADVANCE

Cost of Replacement Diploma:	\$17.00	\$ <u>17.00</u>
Additional charges:		
If graduation date is more than one year prior	\$ 5.00	\$ _____
Shipping & Handling	\$ <u>9.00</u>	\$ <u>9.00</u>
	\$31.00	
Does the diploma need to be mailed once we Receive it? Add	\$ 2.00	\$ _____
If a replacement cover is wanted – Add	\$ 2.00	\$ _____
Make check payable to Eastpointe Community Schools Total Due:		\$ _____

Last Name at time of Graduation: _____

First Name: _____ Middle: _____

Date of Birth: _____ Year of Graduation: _____

Phone: _____

Address: _____

Payment Information:

Cash: _____ Check: _____

Date: _____

Please mail copy of form with payment by check or money order to:
Eastpointe High School
Counseling Department
15501 Couzens Ave
Eastpointe, MI 48021